

# Help Notes

## Helpful instructions and definitions for the annual Local Authority Census

*Year ended 30 June 2009*

Use this guide to help you complete  
the annual Local Authority Census  
(BS/LA/01)



Last updated: September 2009

# Instructions for the annual Local Authority Census

(BS/LA/01)

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# Instructions for the annual Local Authority Census

(BS/LA/01)

## Background information

### Introduction

This is the Microsoft Excel questionnaire for Statistics New Zealand's Local Authority Census.

The questionnaire has been designed to work best with MS Excel 97 or better.

### Coverage of this questionnaire

Please report information for the Council only.

Do not include data for any Council Controlled Organisations (CCOs).

### Help notes

Pop up help notes can be found throughout the questionnaire by hovering over the small red triangles with your mouse.

A full set of help notes are available on the last tab of this Excel questionnaire, or a booklet is available from Statistics New Zealand.

### Cell colours

The questionnaire has been set up so that only cells that require an answer can be edited. These cells are coloured white.

Cells that are coloured grey are not expected to be filled in but will enable data to be pasted in across a number of columns.

Cells that are coloured yellow contain 'auto summed' data and cannot be edited.

### Moving about the questionnaire

The questionnaire can be moved through by using the vertical scroll bar to the right side of the screen or the "Page Down" key.

At any time pressing the "Tab" key will take you to the next answer cell.

After entering the answer in a particular cell press "Tab" to move to the next question.

### Completing the questionnaire

Please provide information for the year ended 30 June 2009.

Where actual figures are not available, please give careful estimates.

Please give figures based on accrual accounting where possible otherwise cash accounting figures may be provided.

If your council does not undertake a particular activity or sub-activity then please leave those cells blank.

### Rounding

Please provide all values according to the magnitude indicated.

Where data is requested in \$000s for example, please round your answers up or down as necessary.

If your answer is \$127,138, round this to \$127,000 and fill in the boxes like this:

127

If your answer is \$683, round this to \$1,000 and fill in the boxes like this:

1

If your answer is less than \$500, or the question does not apply to your business, leave the boxes blank, like this:

### **Compliance load**

Statistics New Zealand is aware that completion of questionnaires places a compliance load on councils.

We wish to monitor, and where practical reduce the time taken to complete questionnaires.

Please keep a record of the time it takes you to complete this questionnaire. You are asked to record this at the end of the questionnaire.

In calculating how long it took you to complete the questionnaire, please keep track of:

- the time spent reading the instructions, working on the questions and obtaining information.
- the time spent by all employees in collecting and providing this information.

### **Where are the results of this survey released?**

A limited range of unit record annual financial data on individual local authorities is released annually on Statistics New Zealand's website [www.stats.govt.nz](http://www.stats.govt.nz).

This data is sourced from the annual Local Authority Census supplemented with data from individual authority annual reports.

Aggregate annual results also feed into annual national accounts statistics and the Government Institutional Sector Accounts, both released on Statistics New Zealand's website.

Certain unit record annual data is also provided to the Department of Internal Affairs (DIA). DIA collate this and other local government data into a single database which they release via their own website (<http://www.localcouncils.govt.nz/lqip.nsf>) as part of their work for the Local Government Information Project.

### **Where do I send my completed questionnaire?**

Please return your completed questionnaire to Statistics New Zealand via StatsGate.

### **For more information**

For technical information, conceptual matters, or questions concerning questionnaire content, contact Tim Calder or Jonathan Sim on 04 931 4600.

### **Are overheads included?**

Yes, internal charges, such as overheads, should be included.

If you have one area that specifically charges other areas for services provided then please show the income in the Internal Charges column on the Income worksheet and the expenditure in the Internal Charges column on the Expenditure worksheet.

If you allocate overheads (such as administration, finance, IT and HR) across activity areas then please show both the allocation and the netting off amount in the Internal Charges column on the Expenditure worksheet.

### **My council groups the significant activities differently. What should I do?**

If your council groups activities differently than the questionnaire, use the most significant items as your guide. For example, if you have culture and recreation as one activity, you may either use a proportional split between culture and recreation, or report all of the income and expenditure under the heading of the more significant of the two activities. If you use a proportional split, divide your

income and expenditure data by the proportion you know to be in each activity, and record each portion under the correct heading.

Where you do make these sort of judgement calls please use the comments box at the bottom of each page to provide advice on what you have decided or on unusual movements or values.

Similarly, if your council has more categories at lower level than the activities in this questionnaire, please amalgamate them using the activities listed on the questionnaire and the information provided about the activities later in these notes.

### **How does this survey fit in with the annual report?**

While certain activities may be grouped differently, by and large, the financial information sought in the annual Local Authority Census questionnaire should be consistent with that used in preparing your annual report. We certainly do not expect you to need to do a lot of additional work in order to complete the survey.

### **Should I include non-operating items?**

Yes, include non-operating items such as vested assets, gains/losses on sale of fixed assets, and revaluation gains/losses etc in the appropriate income or expenditure worksheet column.

### **What is the difference between regulatory income and sales?**

Regulatory income is typically a compulsory amount that is not related to the cost of providing the service. Sales are usually an optional exchange including the provision of a good or service where the cost is related to what is provided. If your council records regulatory income and sales of goods and services together, such as a fees and charges category, estimate the proportion in each category. You are in the best position to estimate which items are regulatory and which are sales for each significant activity.

## Activities

### Roading

#### Roads and bridges etc

Include: Gravel and sealed roads, cycle lanes, verges and footpaths.

### Transportation

#### Transport planning

Include: Programmes to encourage promotion of cycling and walking.

#### Passenger transport (rail)

Include: All rail.

**Don't** include: All other types of passenger transport.

#### Passenger transport (all other)

Include: Bus, tram, ferries

**Don't** include: Rail

#### Parking

Include: On road parking and council managed carparks and abandoned vehicles.

**Don't** include: Parking buildings that are leased to third parties.

#### Airports

-

### Water supply

#### Potable water supply/network

Include: Any potable water (drinking water), bulk supply and reservoirs.

#### Potable water treatment

Include: Treatment of any potable water (drinking water).

#### Non potable water

Include: Water races or irrigation.

### Wastewater

#### Sewerage network (including mains)

Include: Reticulation of sewage

#### Sewage treatment

Include: Oxidation ponds and on land disposal.

#### Stormwater

Include: The water that runs off surfaces such as roads, driveways, footpaths and rooftops. It travels down gutters, into sumps and enters the stormwater network. Can also include culverts and open drains.

**Don't** include: Land drainage in non-urban areas. This should be included in land and soil management.

### Solid waste/refuse

#### Collection and disposal

Include: Aftercare, landfill operations, street and roadside rubbish bins.

#### Recycling collection and recovery

Include: recycling centres, reusable materials depots and roadside recycling.

## **Environmental protection**

### **Air quality**

Include: Any measurement and analysis of air quality and education.

### **Water quality**

Include: Any measurement and analysis of water quality and education. Also includes dairy effluent.

### **Land and soil management**

Include: Shelter belts, soil conservation to reduce erosion. For non-urban areas, include any drainage of the land, run off etc

**Don't** include: Stormwater, this is included under wastewater.

### **Flood protection and river control**

Include: Flood protection schemes and river control functions, maintenance, works and monitoring.

### **Pest management**

Include: Both animal and plant.

Pests: Organisms that are capable of causing, at some time, a serious adverse and unintended effect on people and/or the environment and can include rabbits, stoats, birds, possums, feral goats, birds, wasps and invasive weeds and pest plants.

## **Emergency management**

### **Emergency and disaster management, rural fire service, etc**

Include: Civil Defence, rural fire service.

## **Planning and regulation**

### **Building control**

Include: All building consents, Building Consent processing, Code Compliance Certification, LIMs (Land Information Memoranda) and PIMs (Project Information Memoranda).

### **Resource planning and consents**

Include: Development of regional, district and coastal policies and plans, city/town planning and consent processing and hearings.

### **Animal control**

Include: Dog registration, adoption and control, stock control, and traps.

### **Environmental health & liquor licensing**

Include: Regulation and licensing of food premises, hairdressers, offensive trades, camping grounds and funeral homes. Complaints about health nuisances, advice on water supply and testing, infectious disease/food poisoning investigations and administration and enforcement of Council bylaws.

### **Marine safety**

Include: Harbour master

**Don't** include: Facilities people use to access sport and recreation, this should be included under sport and recreation.

## **Culture**

### **Libraries**

Include: Rooms or set of rooms where books and other literary materials, films, CD's etc, are kept for borrowing or reference.

### **Museums and galleries**

Include: Buildings where objects of historical, artistic, or scientific interest are exhibited and preserved

## **Festivals and events**

-

## **Recreation and sport**

### **Aquatic facilities**

Include: Aquatic and swim centres and pools.

**Don't** include: Any naturally occurring areas, lakes, rivers etc these are to be included in Marine recreational facilities.

### **Sports facilities (eg stadia)**

Include: Places primarily used for sporting events.

**Don't** include: Parks, playgrounds.

### **Zoological and botanical gardens**

Include: Any management of zoological and botanical gardens

### **Parks, reserves, playgrounds etc**

Include: Off road mountain bike tracks, walking tracks, walkways, reserves, domains, esplanades, parks and trails

**Don't** include: Sports facilities that are used primarily for sporting events

### **Marine recreational facilities**

Include: Berths, moorings, ramps, safety and provision of facilities for people to access water for recreation and sport.

**Don't** include: Ferries - these are included in passenger transport - all other.

## **Community development**

### **Community development, support and other**

Include: Funding of community organisations and projects, such as community advocacy, iwi liaison, social and recreational grants, positive aging, etc

### **Community safety**

Include: Graffiti control, Closed Circuit Television (CCTV), street lights, city safety officers, emergency and transitional housing etc

## **Economic development**

### **Business and tourism promotion**

-

## **Property**

### **Social housing**

Include: Not-for-profit housing programmes that are supported but not necessarily delivered by council to help low and modest income households and other disadvantaged groups to access appropriate, secure and affordable housing.

### **Council and community property**

Include: Community, heritage and village halls, community centres, camping grounds.

### **Commercial property and other (eg non sporting stadia)**

Include: Parking buildings that are leased. All non sporting stadia here for example Vector arena in Auckland, or facilities that are used only for concerts or cultural events.

### **Cemetery and crematoria**

Include: Any cemetery and or crematoria that is administered, operated and/or maintained by the council.

**Governance**

**Council and committees**

-

**Overheads/council support services**

**Council support services**

Include: Any person who is funded through overheads such as administration, finance, IT and HR. Also include preparation of LTCCPs.

## Income items

### Rates

Include: all forms of rates (including water rates).

**Don't** include rates collected on behalf of other local authorities (such as regional councils) and water sold by meter (which should be included in Sales of goods and services).

Split your rates income between General Rates (including the UAGC), Targeted fixed value rates, and Targeted rates based on value (e.g. land capital area).

#### General rates

The general rate funds all services provided by the Council that are not funded through a targeted rate. Please include all forms of rates (including water rates) but exclude rates collected on behalf of other local authorities and water sold by meter.

#### Targeted fixed value

-

#### Targeted rates (value e.g. land capital area)

-

### Rates penalties

Include all income from penalties applied on the late or non-payment of rates.

### Grants, donations and subsidies

#### Operational

Include revenue from grants, donations, contributions, and subsidies for current or operational purposes.

#### Capital

Include: Revenue from grants, donations, contributions, and subsidies for capital purposes.

### Regulatory income

#### Fees and consents

Include: Income from building permits/consents, animal registration fees, resource management application fees, liquor licensing fees, and all other income from fees and consents.

**Don't** include: Admission and parking charges as these should be treated as sales of goods and services.

#### Fines and penalties

Include: Income from parking and other fines and all penalty charges apart from rates penalties.

### Petrol tax

-

### Sales of goods and services

Include: Trading receipts such as admission charges, water sold by meter, rental income from properties, refuse bag sales, and other miscellaneous operating income.

### Investment income

#### Interest

Include: Interest on interest bearing deposits, short and long-term investments, loans, and all other interest bearing investments.

#### Dividends

Include: Dividend income resulting from the Councils ownership of equity in other entities.

**Other operating income**

Include: Any other operating income not included in earlier categories.

**Share of profits from associates**

Associates are entities in which the Council, either directly or indirectly, has a significant but not a controlling interest in.

**Vested assets**

Vested assets are assets that have been placed in the Council's control but may have restrictions as to their use.

**Development contributions**

Development contributions are charges imposed on development (subdivision and/or building) to cover costs associated with that development. Development contributions are largely made in terms of the Local Government Act 2002.

**Financial contributions**

Development contributions and financial contributions have a similar meaning and can be taken in the form of money, land or a combination of both. Financial contributions usually help promote the sustainable management of natural and physical resources in terms of section 5 of the Resource Management Act.

**Revaluation gains**

Include: Both realised and unrealised gains on the revaluation of capital assets and gains on exchange transactions.

**Gains on sale of fixed assets**

The amount by which the proceeds from the sale of fixed assets exceed their carrying amount at the time they are sold.

**Any other non-operating income**

Include: Any other non-operating income not included in earlier categories.

**Internal charges**

If you have one area that specifically charges other areas for services provided then please show the income in the Internal Charges column on the Income worksheet and the expenditure in the Internal Charges column on the Expenditure worksheet.

**Total income**

The total of all your operating and non-operating income.

## **Expenditure items**

### **Employee costs**

These are the gross earnings of all paid employees in the authority.

Include such items as overtime, sick and holiday pay, benefit allowances, value of free supplies, and severance and redundancy payments. Levies paid to the Accident Compensation Corporation and employer contributions to superannuation schemes should also be included, and where possible, separately identified.

**Don't** include payments for expert advice and services received from consultants, legal and other experts. As these experts are not regarded as employees payments to them should be included in the relevant column under Purchases of goods and services.

#### **Salaries and wages**

Include: Salaries, wages, overtime, severance and redundancy payments, sick and holiday pay, bonus and other performance payments.

#### **ACC levies**

Include: All levies paid to the Accident Compensation Corporation.

#### **Superannuation contributions**

Include: All employer contributions to superannuation schemes and pension schemes.

#### **Fringe benefit tax paid**

Include: Fringe Benefit tax paid to the IRD on non-monetary benefits given to employees.

### **Grants, donations and subsidies**

#### **Operational**

Include: Expenditure on grants, donations, and subsidies made by the council for current or operational purposes.

#### **Capital**

Include: Expenditure on grants, donations, and subsidies made by the council for capital purposes.

### **Interest**

Include: Interest paid on all loans and other interest bearing liabilities raised by the Council.

#### **Internal**

-

#### **External**

-

### **Depreciation and amortisation**

Include: Both depreciation and amortisation. Depreciation on fixed assets will include depreciation on infrastructural assets, restricted assets, buildings, mobile equipment, other plant, machinery and office equipment, and all other types of fixed assets. Amortisation is the amount charged to current operations in respect of the consumption of intangible assets (such as computer software).

### **Purchases of goods and services**

#### **Consultants, experts and legal advice**

Include: Payments for expert advice and services received from consultants, legal and other experts.

#### **Insurance premiums**

Include: Business and property insurance premiums paid.

**Other purchases of goods and services**

Include: Rent, insurance, fuel, postage, repairs and maintenance, contracts for services from separate council organisations, and other purchases of goods and services.

**Don't** include the allocation of council overheads, loan repayments, purchases of fixed assets, and contract payments for the construction and development of fixed or community assets.

**Other operating expenditure**

Include: Any other operating expenditure not included in earlier categories.

**Debtor adjustments****Change in provisions for doubtful debts**

Include: Your increase in provision for doubtful debts.

**Bad debts written off**

Include: Bad debts that have been directly written off without previous provision.

**Revaluation losses**

Include: Both realised and unrealised losses on the revaluation of capital assets and losses on exchange transactions.

**Loss on sale of fixed assets**

The amount by which the proceeds from the sale of fixed assets fall short of their carrying amount at the time they are sold.

**Any other non-operating expenditure**

Include: Any other non-operating expenditure not included in earlier categories.

**Internal charges**

If you have one area that specifically charges other areas for services provided then please show the income in the Internal Charges column on the Income worksheet and the expenditure in the Internal Charges column on the Expenditure worksheet.

If you allocate overheads (such as administration, finance, IT and HR) across activity areas then please show both the allocation and the netting off amount in the Internal Charges column on the Expenditure worksheet.

**Total expenditure**

The total of all your operating and non-operating expenditure.

**Surplus/Deficit**

-

## Fixed assets

If your council classifies fixed assets in categories other than the ones given on the questionnaire, please give a careful estimate of the proportion of fixed assets in each category. Alternatively, you may choose to report the whole value in one row according to the largest items. For example, if you cannot split social housing from all other buildings, you may record the total in the predominant category.

Where you do make these sort of judgement calls please use the comments box at the bottom of each page to provide advice on what you have decided or on unusual movements or values.

Please provide an opening carrying amount, additions, disposals, depreciation/amortisation, write-offs and impairment charges, net revaluations, other adjustments, and closing carrying amount value for each asset type where necessary.

### Infrastructural assets

Include: Any infrastructural assets such as roads, bridges, sewers, oxidation ponds, water mains, refuse transfer stations, pumping stations, treatment plants, reticulation systems, airstrips, harbours, traffic lights, street lights, parking meters, footpaths, bus shelters, tunnels, culverts, flood control systems, stopbanks, sea walls, etc.

#### Land under roads

-

#### Roads and bridges etc

-

#### Water supply

-

#### Sewerage and storm water

-

#### Refuse/solid waste

-

#### River and flood control

-

#### Landfill

-

#### Infrastructural work in progress

Where you have infrastructural work in progress please use the comments box at the bottom of the Fixed Assets page to provide advice on what infrastructural assets the capital work in progress relates to.

#### Other infrastructural assets

-

### Non infrastructural fixed assets

#### Land

Land under roading should be included in the appropriate infrastructural assets category.

#### Land improvements

-

**Social housing**

Include: Only residential buildings such as social, community housing, or flats.

**All other buildings**

Include: Any non-residential buildings, such as council buildings, parking buildings, social, cultural or recreational buildings, stadia, warehouses, commercial property, etc.

**Transport vehicles**

Include: Any motor vehicles and other transport equipment such as cars, vans, trucks, trailers, vessels or aircraft.

**Don't** include: Tractors

**Furniture and fittings**

Include: Any furniture and fittings such as desks, chairs, shelves, filing cabinets, lighting fixtures, and chattels etc.

**Computer hardware**

Include: All computer equipment such as physical computer cases, hard drives, monitors, printers, modems, cables etc.

**Don't** include: Computer software, this should be included under Intangible assets.

**Other plant, machinery and equipment**

Include: Any other plant, machinery or equipment such as tools, photocopiers, lawn mowers, etc.

**Library books**

-

**Artwork**

-

**Capital work in progress**

Include: Any capital work underway but not yet complete. Please use the comments box at the bottom of the Fixed Assets page to provide advice on what assets the capital work in progress relates to.

**All other fixed assets**

Include: Any other fixed assets not accounted for in the above categories.

**Intangible assets****Software**

Include: All computer software purchased externally or developed in-house and capitalised (including computer programs, program descriptions, and supporting materials for both systems and applications software).

**Other intangible assets**

Include: Any other intangible assets, such as patents, copyrights, or quarry rights.

**Total fixed assets**

Total infrastructural assets, non infrastructural fixed assets, and intangible assets.

## **Additions to fixed assets**

Please split the value of additions included in your fixed asset schedule according to their functional use and indicate whether the purpose of the additions was either 'renewals', 'increase capacity for development', or for 'increased levels of service'.

### **Renewals**

Include: Work that restores or replaces existing assets with assets of equivalent capacity, condition or performance capability.

### **Increase capacity for development**

Include: Work that upgrades or improves an existing asset beyond its original capacity, in response to changes in usage or anticipated future need.

### **Increase in levels of service**

Include: Work that upgrades or improves an existing asset beyond its original performance so that it operates at the new level of service. Service levels usually relate to quality, quantity, reliability, responsiveness, environmental acceptability and cost.

## **Borrowing**

### **Opening balance**

Include: Borrowings as at the start of the financial year, this includes all current and term borrowings.

### **Repayments**

Include: Principal payments which reduce the outstanding amount.

**Don't** include: Interest payments

### **New debt**

Include: Any debt raised during the financial year, both current or term borrowings.

## Final questions

### Other financial

**Uniform Annual General Charge (or equivalent) – total per household**

-

**Crown Contributions**

Of the grants, donations and subsidies listed on your Income worksheet, how much came from Crown contributions?

### Organisation

**Total number of FTE's (Full time equivalent)**

-

**Total remuneration package for Chief Executive**

-

**Total remuneration package for Councillors**

Include: Mayor.

### Infrastructure

**Number of rating units**

-

**Number of water metres**

Include: Installed only.

**Kilometres of roading**

Include: Both sealed and unsealed roads.

**Kilometres of piping**

-

### Other details

**How long did it take you to complete this questionnaire?**

Report the time in hours and minutes spent by all employees reading the instructions, working on the questions and obtaining information.

This information allows Statistics New Zealand to monitor the time taken to fill in the questionnaire.

**Comments**

Make any comment that would help Statistics New Zealand interpret the information that you have provided such as highlighting a significant organisational change.

**Respondent details**

Providing the details of the person who completed the questionnaire provides us with a contact with the council. If we have a question about the data and require further information, it is usually best to talk with the person most familiar with the data.

## Can't find that activity?

<b>Term or type of activity</b>	<b>Record it under this sub activity</b>	<b>Which you'll find under this activity</b>
Air quality	Air quality	Environmental protection
Airports	Airports	Transportation
Animal control	Animal control	Planning and regulation
Aquatic centres	Aquatic facilities	Recreation and sport
Aquatic facilities	Aquatic facilities	Recreation and sport
Botanical gardens	Zoological and botanical gardens	Recreation and sport
Building control	Building control	Planning and regulation
Business and tourism promotion	Business and tourism promotion	Economic development
Bus transport	Passenger transport (all other)	Transportation
Cemetery	Cemetery	Property
City planning	Resource planning and consents	Planning and regulation
Civil defence	Civil defence	Emergency management
Commercial property	Commercial property	Property
Community advocacy	Community development, support and other	Community development
Community boards	Community boards	Governance
Community development	Community development	Community development
Community property	Community property	Property
Community safety	Community safety	Community development
Community support	Community support	Community development
Council committees	Council committees	Governance
Council managed carparks	Parking	Transportation
Council property	Council property	Property
Council support services	Council support services	Overheads/council support services
Crematoria	Crematoria	Property
Dog registration	Animal control	Planning and regulation
Emergency and disaster management	Emergency and disaster management	Emergency management
Environmental health	Environmental health	Planning and regulation
Ferry transport	Passenger transport (all other)	Transportation
Festivals and events	Festivals and events	Culture
Galleries	Galleries	Culture
Iwi liaison	Community development, support and other	Community development
Land and soil management	Land and soil management	Environmental protection
Land management	Land management	Environmental protection
Landfill operations	Collection and disposal	Solid waste/refuse
Libraries	Libraries	Culture
Liquor licensing	Liquor licensing	Planning and regulation
Marine recreational facilities	Marine recreational facilities	Recreation and sport
Marine safety	Marine safety	Planning and regulation
Museums	Museums	Culture
Non potable water	Non potable water	Water supply
On road parking	Parking	Transportation
Parking	Parking	Transportation
Parks	Parks	Recreation and sport
Passenger transport (all other)	Passenger transport (all other)	Transportation
Passenger transport (rail)	Passenger transport (rail)	Transportation
Pest management	Pest management	Environmental protection
Playgrounds	Playgrounds	Recreation and sport
Potable water supply/network	Potable water supply/network	Water supply
Potable water treatment	Potable water treatment	Water supply
Rail passenger transport	Passenger transport (rail)	Transportation
Recycling collection and recovery	Recycling collection and recovery	Solid waste/refuse
Refuse collection and disposal	Refuse collection and disposal	Solid waste/refuse
Reserves	Reserves	Recreation and sport
Resource consents	Resource consents	Planning and regulation
Resource planning	Resource planning	Planning and regulation
Roads and bridges etc	Roads and bridges etc	Roading

Rural fire service, etc	Rural fire service, etc	Emergency management
Sewage treatment	Sewage treatment	Wastewater
Sewerage network (including mains)	Sewerage network (including mains)	Wastewater
Social and research grants	Community development, support and other	Community development
Social housing	Social housing	Property
Soil management	Soil management	Environmental protection
Sports facilities (eg stadia)	Sports facilities (eg stadia)	Recreation and sport
Stormwater	Stormwater	Wastewater
Swimming pools	Aquatic facilities	Recreation and sport
Town planning	Resource planning and consents	Planning and regulation
Tram transport	Passenger transport (all other)	Transportation
Transport planning	Transport planning	Transportation
Water Treatment	Water Treatment	Water supply
Water network	Water network	Water supply
Water quality	Water quality	Environmental protection
Water supply	Water supply	Water supply
Zoological gardens	Zoological and botanical gardens	Recreation and sport

### Still uncertain

For technical information, conceptual matters, or questions concerning questionnaire content, contact Tim Calder or Jonathan Sim on 04 931 4600.